

Plagiarism Policy & SOPs

Before sending in their thesis for checking the 'Similarity Index', the students (BS/M.Phil. /PhD) must ensure that their theses meet the following criteria:

- i. Soft copy of the Thesis must be burnt on CD/DVD on readable only. Soft copy provided through any other source shall not be accepted.
- ii. The file must be in the 'MS Word' format containing text. Any other format, e.g. Pdf or in page shall not be accepted and the must not contain 'Images /Screenshots of Text.
- iii. All the text must be in 'Black' only and there must not be any spelling mistakes.
- iv. Soft and Hard copies of the Thesis must match in all respects and they must include chapters from 'Introduction' to 'Policy Recommendations'. Moreover, the formatting of the Thesis must also be as per the university's defined format.
- v. A Thesis once declared 'Unfit' for 'Plagiarism Checking' shall not be resubmitted before one month from the date of declaring 'Unfit' and it must be duly signed by the supervisor that he/she has made the corrections.
- vi. Theses not in accordance with any/all of the above criteria shall not be considered for checking 'Similarity Index' and shall be declared as 'Unfit'. In this regard, the student him/herself will be responsible for the delays (if any).
- vii. If the major plagiarism (defined by HEC) is established in the thesis of MS/M.Phil. /PhD scholar then, the supervisor will also be held responsible for this act along with the scholar and will be blacklisted for five (05) years. A disciplinary action against such supervisor will be initiated on the recommendations of Plagiarism Standing Committee.
- viii. The student found guilty will be dealt with as per the nature of the plagiarism on the recommendations of Plagiarism Standing Committee and HEC's Plagiarism Policy.